

June 7, 2018

A Graduate School Admissions Office  
123 Main Street  
Boston, Probably, 01234

**RE: Oxy Oswald**

To Whom It May Concern:

This letter is in regard's to Oxy Oswald's student conduct record while attending Occidental College. Please consider this the written **Dean's Certification** that has been requested.

Oxy's involvement, if any, is detailed on the attached page(s).

Please be advised that, per Occidental College policy, and except for where required by law, students from Occidental College who depart in "good standing" will only have their misconduct disclosed if the result of that misconduct rises to a level of Suspension or Expulsion. Students are expected to learn from their violations of Occidental's Code of Student Conduct, whether or not those violations will be released.

If you have any questions, please contact the Office of Student Conduct at (323) 341-4063 or at [conduct@oxy.edu](mailto:conduct@oxy.edu).

Sincerely,  
Occidental College Office of Student Conduct

**Conduct History Report**  
**Oxy Oswald (A77777777)**

\*\*\*NO RECORD TO REPORT\*\*\*